



OFFICE OF THE PRINCIPAL
JAWAHAR INSTITUTE OF MOUNTAINEERING AND
WINTER SPORTS, NUNWAN, PAHALGAM-J&K

TENDER INVITING NOTICE

No. JIM/CONST/TN/02 OF 2019-20

Dated: 01 Apr 2019

01. For and on behalf of the Jawahar Institute of Mountaineering and Winter Sports (JIM & WS) Nunwan, Pahalgam –J&K fresh tenders (sealed) affixed with revenue stamp worth Rs.2/- are invited from authorized, approved, registered vendors/ partners for running of cafeteria at JIM & WS, Nunwan, Pahalgam-J&K .

02. The tender is intended for the running of the said cafeteria for the Institute staff, students and visitors in JIM & WS Campus at Nunwan, Pahalgam-J&K.

03. All the bidders shall furnish the rates against each item mentioned in Annexure –II & III by 4.00 pm 15 Apr 2019. The tenders will be opened on 16 Apr 2019 at 11:00 AM. The complete tender documents can be downloaded from the Institute website: www.jawaharinstitutepahalgam.com.

-Sd-
Principal
JIM & WS, Pahalgam

TENDER FORMS FOR RUNNING CAFETERIA

TENDER FORM NO. _____

The Principal
Jawahar Institute of Mountaineering &
Winter Sports Nunwan, Pahalgam-J&K
Pin-192126

SUB: TENDER FOR RUNNING OF CAFETERIA IN JIM & WS NUNWAN, PAHALGAM-192126

Sir,

I am submitting herewith the Tender for running of Cafeteria in JIM & WS premises in Nunwan, Pahalgam on contract basis as per details given below:-

1. Name of the Tenderer _____
2. Address _____
3. Registration/License No _____
(Attested Photostat Copy
Of license issued to be attached)
4. Sales Tax No. _____
(Attached Photocopy of Sales Tax
Certificate should be attached)
5. Year of Establishment _____
6. Details of Contracts executed till date:-

(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof.)

S .No.	Name of Contracts	Period	Govt./Semi Govt./Private Organizations
I)			
II)			
III)			
IV)			

7.

S .No.	Present Contract in Hand	Period	Govt./Semi Govt./Private Organizations
I)			
II)			
III)			
IV)			

PAN Card No. _____ (Copy of the Income Tax Return filed in for the previous year may be enclosed)

8. Man Power / Resources available:

9. Earnest Money Deposit: DD No. _____ dt. _____ for
Rs. _____ drawn form _____ (Bank)

Certified that all the terms and conditions mentioned in the Tender form are acceptable to me/us.

**Signature of the Tenders
With stamp**

Dated:

JAWAHAR INSTITUTE OF MOUNTAINEERING & WINTER SPORTS
NUNWAN, PAHALGAM-192126

TENDER FOR RUNNING OF CAFETERIA AT JIM&WS, NUNWAN, PAHALGAM

INTRODUCTION

A Cafeteria exists in the premises of the JIM & WS Nunwan, Pahalgam located at Nunwan, Pahalgam-192126. This tender is intended for the running of the said cafeteria for staff, students and visitors in JIM & WS Campus at Nunwan, Pahalgam-192126.

The term Institute shall mean the Jawahar Institute of Mountaineering & Winter Sports, Nunwan, Pahalgam. "Principal" shall mean the Principal, JIM & WS, Pahalgam. "Contractor" shall mean the person who is awarded this contract by JIM & WS to run the cafeteria in the Institute on contract, as per the prescribed terms and conditions of the contract.

SCOPE

The Contractor is required to supply tea, coffee, soft drinks and snacks etc to nearly 50 employees of JIM & WS and about 100-200 students of JIM & WS in this cafeteria. In addition to the regular employees and students of JIM & WS as explained above, the cafeteria will also cater to the needs of the visitors to the Institute for official work as well as to the participants in academic, technical and sports programmes and events organized by the Institute from time to time. Tea, Coffee, Snacks, Cold Drinks shall also be supplied for special adventure camps, treks, meetings or other purpose, whenever required in the premises. The cafeteria shall also provide breakfast/ lunch/ dinner as and when required to staff and students on the directions of the Institute.

Signature of the Tenderer

TERMS AND CONDITIONS

1. (a) **Licence fee:** Accommodation as given in **Annexure-I** will be provided for the cafeteria at a nominal license fee of Rs. 1000/- per month.
(b) **Electricity:** Payable as per electricity meter fitted in the Cafeteria.
2. Existing furniture for use within the cafeteria premises will be provided by the Institute except almirahs/racks required for storage purpose etc.
3. The contractor will have to make arrangement for cleanliness of cafeteria and its surroundings to the satisfaction of the Institute. The Contractor shall also be responsible for the safe and hygienic disposal of the cafeteria waste.
4. The Contractor shall arrange for high quality items i.e. crockery, utensils, boilers, coffee machine, cooking gas cylinder, cooking store etc. and items of similar nature of good quality as approved by the Institute at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of cafeteria.
5. The contractor will have to provide employees proper clothing for service in the cafeteria and also for the service in the office.
6. The timings of the cafeteria will be as prescribed by the Institute from time to time subject to change. Skeleton services will also be provided beyond office hours.
7. The cost of the Gas consumed in cafeteria will be borne by the contractor and on expiring of the tenure of the contract NO DUES CERTIFICATE will have to be submitted in concerned section i.e. General section.
8. **Service'** The contractor will be required to provide cafeteria service in the cafeteria premises and also in various offices of the Institute.
9. The contractor shall employ only such persons as are declared medically fit as certified by a Govt. Hospital in J&K. No such employee will be under the age of 18 years. Documentary evidence of the same will be provided by the contractor.
10. Only Cooking Gas (LPG) to be used in the cafeteria for preparing hot drinks & cooking which is to be arranged by the contractor including gas cylinders.
11. The contractor will be fully responsible for the repair/ maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures in the space provided to him by the Institute for the purpose of preparing lunch, tea and coffee. Furniture provided to the contractor will be maintained properly. Any loss/damage (including repairs) to the same will have to be made good by the Contractor, at his cost.
12. No modification of any kind will be made in the Cafeteria building without the written permission of the Principal.

Signature of the Tenderer

13. At least two sweets and three salty items (Samosa, Momo, Pakora, Jalebi etc.) will be prepared daily on requirement basis. (List of items to be provided is enclosed as **Annexure-II**). However this list is subject to modification by the Institute from time to time.
14. Materials used for cooking purpose tea, coffee, spices, food stuffs, vegetable etc. should be of good quality only will be used .The Institute reserves the right to inspect the materials at any time.
15. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the Institute.
16. The rate list and menu as approved by the Institute should be displayed conspicuously daily. The contractor may sell other food items at prevailing market rates only.
17. Details of course and adventure camp lunch/snacks as and when required are enclosed as **Annexure-III**.
18. The size and weight including quality of the various items should be approved by the Institute. No new items would be introduced without approval of the Institute. No rate will be revised without the approval of the Institute.
19. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the cafeteria . The contractor will have to pay the minimum wages as per Govt of J&K. Notifications issued from time to time, EPF and Bonus etc. as per Employees Provident Fund Act and Bonus Act amended from time to time.
20. The Institute shall not in any manner be treated as the employer of these employees or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the contractor and such persons as will be employed by him. While engaging his employees the contractor will these conductions clear to them categorically and in writing and their acceptance of these terms shall be communicated to the Institute also.
21. The contractor shall obtain license under the contractor Labour (Abolition and Regulation) Act 1970 (hereinafter referred as the Contract Labour Act) and all other requisite licenses at his own cost from the appropriate authorities and comply with the terms and conditions of the license(s) and all other relevant and necessary provisions of the Contract Labour Act and the rules framed thereunder all such other provisions of law in any enactment or otherwise laid down by any authority from time to time, it bring clearly understood and agreed upon that the entire responsibility for compliance thereof shall always be of the contractor. The contractor shall be fully responsible for any compensation etc. in case of any injury/ casualty or mishap to any employees of the cafeteria during cafeteria working hours.
22. Under no circumstances any of the contractor's employees will stay in the Institute premises beyond cafeteria hours after closing the cafeteria without the written permission of the Principal. He will ensure that the cafeteria rooms are properly locked and secured during closed hours of the Institute. The access to the space allotted to the contractor will be as per the conditions and in the mode as prescribed and regulated by the Institute from time to time which will be binding on him and his employees. The Institute reserves the right to inspect the premises allotted to the contractor including the cafeteria store at any time.

Signature of the Tenderer

23. The contractor shall not entertain any orders or supply eatables outside, JIM & WS without the written permission of the Principal.
24. The contract will be for **one year** to start with from the date of signing the agreement and the agreement may be renewed by the Institute on such terms and conditions as may mutually be agreed upon between both the parties. The Institute reserves the right to repudiate the contract at any time after giving one month's notice, if the Institute is not satisfied with the working of the said contractor. The decision of the Institute in this regard shall be final and will be binding on the contractor.
25. The contractor, if he so desires, may seek termination of the contract by giving written notice of not less than three months duration during the agreement period.
26. The contractor will, at all times, ensure discipline, decent and courteous behavior by his employees while they remain in premises of JIM & WS. In case any of his employee indulges in any act of indiscipline, misbehavior or slogan shouting or indulges in violent act(s) or abets others in doing so and it is prima facie proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
27. Under exceptional circumstances the Institute reserves the right to change any term and condition as and when warranted.
28. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the Principal, JIM & WS, will be final and binding.
29. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
30. The contractor will have to deposit Rs. 15,000/- as security in form of D.D. drawn in favour of Principal JIM & WS, Pahalgam. No interest will be paid on his amount. The same will be refunded when the contract is over and cafeteria premises are handed over to the Institute and all dues from the contractor have been settled.
31. The contractor whom the above terms and conditions are acceptable, shall submit the completed tender forms to this office by **4.00PM** in sealed cover on or before **15/04/2019** the tenders will be opened on **16-04-2019** at **11:00 AM** in JIM & WS, Pahalgam.
32. The contractor will not further sub-contract to any other party. In case the contractor is found having sub- contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
33. Every tender should be accompanied by a Demand Draft for Rs. 2000/- as earnest money drawn in favour of Principal JIM & WS, Pahalgam. This amount will be refunded after the contract is finalized. No interest will be payable on this amount.
34. If any case the contract violates the terms & conditions of the contract the Security Deposit will be forfeited.

THREE ANNEXURES ARE ALSO ENCLOSED HEREWITH.

Signature of the Tenderer

Annexure I

**DETAILS OF SPACE AND FURNITURE PROVIDED FOR THE CAFETERIA OF JIM & WS
PAHALGAM**

Sr No	Accommodation	Area in Sq Ft	Remarks
1	Kitchen	16X10 SqFt	Fitted with electric fixtures, cooking station, kitchen sink, washing area, storage cabinets, geyser, electric and water supply
2	Dining Hall	16X16 SqFt	Fitted with electric fixtures, television, electric supply
3	Toilet	6X6 SqFt	Fitted with wash basin, toilet, electricity and water supply.
4	Tables	6	Metallic, PVC top
5	Chairs	24	Metallic, PVC top.

Signature of the Tenderer

LIST OF BEVERAGES AND SNACKS

Sr No	Item	Quantity per unit	Rate to be quoted by the Tenderer
1	Hot Coffee	125ml	
2	Hot Tea	125ml	
3	Hot Chocolate	125ml	
4	Kehwa	125ml	
5	Veg Momo (6pcs/plate)		
6	Chicken Momo (6pcs/plate)		
7	Samosa plate (2pcs/plate)	45g	
8	Veg Pakoda plate	50g with chutney	
9	Paneer Pakoda plate	25g with chutney	
10	Veg Sandwich (2pcs/plate)		
11	Chicken Sandwich (2pcs/plate)		
12	Omlette	2eggs	
13	Bread toast	2 pcs	
14	Bread pakoda	40g	
15	Chips	Standard brands	
16	Soft Drinks	Standard brands	
17	Maggi (Cooked)	1 pkt	
18	Gulab Jamun	45g	
19	Jalebi	45g	
20	Barfi	20g	
21	Matthi	20g	
22	Biscuits	Standard brands	
23	Ice Cream	Standard brands	
24	Girda	80g	

Signature of the Tenderer

SAMPLE MENU FOR LUNCH/DINNER OF ADVENTURE CAMP ON NEED BASIS

Rates to be quoted by tenderer:

LUNCH/DINNER:

- | | |
|-------------------------------|-------|
| 1. Rice | _____ |
| 2. Roti (2pcs) | _____ |
| 3. One dish of Paneer | _____ |
| 4. One dish of Mix Vegetables | _____ |
| 5. One dal | _____ |
| 6. Fresh Salad | _____ |
| 7. Sweet | _____ |
| 8. Papad | _____ |

BREAKFAST/ SNACKS:

- | | |
|------------------------------------|-------|
| 1. Bread (2 pcs) with butter & jam | _____ |
| 2. Boiled eggs (2 pcs) | _____ |
| 3. Channa + Puri (3 pcs) | _____ |
| 4. Juice (1 pkt) | _____ |

Signature of the Tenderer